

## DOCUMENT NO. 1

1. **Name of the Society:** Keshav Memorial Institute of Commerce and Sciences ALUMNI ASSOCIATION
2. **Location of the Office:** #3-5-1026, Narayanaguda, Hyderabad  
O/o The Principal  
Keshav Memorial Institute of Commerce and Sciences

### 3. AIMS AND OBJECTS OF THE SOCIETY:

- To interact with students, staff, faculty and with one another.
- To participate in contributing to the improvement of infrastructure and academic activities of Keshav Memorial Institute of Commerce and Sciences, Hyderabad.
- Alumni assisting Alumni on Technical Problems.
- To institute prizes and scholarship to students – for merit, and financial aid to the poor and deserving students of Keshav Memorial Institute of Commerce and Sciences, Hyderabad
- To Communicate the activities of the institution and Alumni
- Any other activities that the general body may decide from time to time

4. a) "Certified that the association is formed with not profit motive and no commercial activities are involved in its working".
- b) " Certified that the office bearers of the Association are not paid from the funds of the society.
- c) "Certified that the Association would not engage in any agitational activities to ventilate the grievances"
- d) "Certified that the signature of the officer bearers are genuine."

### DECLARATION

We the undersigned persons in the memorandum have formed in to an association and responsible to run the affairs of the association and are desirous of getting the society registered under public societies registration act, 1350 Fasli.

S.No.	Name	Occupation	Address	Signature
01.	S.Pranitha	Asst, Professor	Sethapalmandi	S.Pranitha
02.	K.Shadrak	Asst, Professor	Bowenpally	K.Shadrak
03.	Anjaneyulu V	Asst, Professor	Hanwada	Anjaneyulu V
04.	G.Naresh Kumar	Sr. Asst.	Gowlipura	G.Naresh Kumar
05.	C.Shiva Reddy	Sr.Programmer	Karmanghat	C.Shiva Reddy
06.	T.Subhash Chandra	Doctor	Jamai osmania	T.Subhash Chandra
07.	S.Suman	Sarpanch	Peddammathanda	S.Suman

S.Pranitha  
Signature of the President

## DOCUMENT - 2

### RULES AND REGULATIONS

1. NAME OF THE SOCIETY: : Keshav Memorial Institute of Commerce and Sciences ALUMNI ASSOCIATION
  
2. LOCATION OF THE OFFICE: #3-5-1026, Narayanaguda, Hyderabad  
O/o The Principal  
Keshav Memorial Institute of Commerce and Sciences.
  
3. (I) **Membership** : The Membership is open to the Old Students and Retired faculty members of Keshav Memorial Institute of Commerce and Sciences..  
  
(II) **Category of Members** : a) LIFE MEMBER: 1) Old Students of Keshav Memorial Institute of Commerce and Sciences, Hyderabad  
2) Former / Present Faculty / Staff Members of Keshav Memorial Institute of Commerce and Sciences  
b) PATRON: Any one interested in the activities of Keshav Memorial Institute of Commerce and Sciences Alumni Association on payment of amount to be fixed by General Body.  
  
(III) **Admission Fee etc.,** : As fixed by the General Body
  
4. GENERAL BODY:
  - (I) Annual General Body will meet once in a year i.e in the month of July.
  
  - (II) FUNCTIONS
    - A) To pass the budget for the ensuring year and approve the expenditure statement of previous year.
    - B) To approve the reports of the activities of the society.
    - C) To elect the Executive Committee etc.,
    - D) To appoint auditor.
  
5. EXECUTIVE COMMITTEE:
  - (I) Shall consist of seven members and out of them the following office bearers shall be elected by the Executive Committee, i.e. President, Vice- President, General Secretary, Joint Secretary and Treasurer and the remaining persons are all the Executive Committee Members.
  
  - (II) The Members of Executive Committee (Governing Body) shall be duty bound to attest the signatures of all the members of newly elected executive committee and to see that the signatures of the outgoing Governing body tally with the annual list as filled with the Registrar of Societies before 15 days the succeeding month in which elections were held.

S.Pranitha  
Signature of the President

**CERTIFIED TO BE A CORRECT COPY**

Name of the Office Bearer & S/o. D/o. W/o.	Age	Designation	Occupation	Residential Address	Signature
1. S. PRANITHA W/o P. RAVI	32	PRESIDENT	ASST. PROFESSOR	FLAT NO: 203 TRT NO: 9,10,15,16, SEETHAPHAL- MANDI, SECUNDERABAD- 500061	S. Pranitha
2. KURRU SHADRAK S/o THIMOTHI	30	VICE PRESIDENT	ASST. PROFESSOR	CHELLEMMMA GARI PALEM, PAKALA, PRAKASAM, ANDHRA PRADESH- 523101.	K. Shadrak
3. ANJANEYULU V S/o BHEEMAIHA V	33	GENERAL SECRETARY	ASST. PROFESSOR	H.NO: 3-66/B, BC COLONY, HANWADA, MAHABUBNAGAR, TELANGANA-509334	S. Anjane
4. G. NARESH KUMAR S/o GUDURU KRISHNA RAJ	36	JOINT SECRETARY	Sr. ASST.	H.NO:- 18-7-747/B, GOWLIPURA, SRINIVAS SCHOOL, HYDERABAD, TELANGANA-500053	G. Naresh
5. CHALUKUTI SHIVA REDDY S/o CHALUKUTI DAMODAR REDDY	36	TREASURER	Sr. PROGRAMMER	H.NO: 44-89/12/A/1, RAMNAGAR, WANAPARTHY, MANDALAM, SAVALGUDDEM, MAHABUBNAGAR, TELANGANA-509103	S. Chalukuti

**WITNESSES :-**

Name in Block Letters with S/o. D/o. W/o.	Age	Residential Address	Occupation	Signature
1. Dr. J. NAGESWERA RAD, S/o J. SATANARYANA	65	B-309, SIRI SAMPADHA RESIDENCY, OU ROAD, VIDYANAGAR, HYDERABAD- 500044	Retd. PRINCIPAL	J. Nageswera
2. N. KRISHNA PRASAD S/o N. PULLAIAH	34	(VIL) THIMMAMPET, (MAN) MANGAPET, WARANGAL, TELANGANA - 506172	ASST. PROFESSOR	N. Krishna

S. Pranitha  
SIGNATURE OF THE PRESIDENT / SECRETARY

Name of the Office Bearer with S/o. D/o. W/o.	Age	Designation	Occupation	Residential Address	Signature
1. S. PRANITHA W/o P. RAVI	32	PRESIDENT	Asst. PROFESSOR	FLAT NO: 203, TRT NO: 9,10,15,16, SEETHAPHALMANDI, SECUNDERABAD- 500061	S. Pranitha
2. KURRU SHADRAK S/o THIMOTHI	30	VICE PRESIDENT	Asst. PROFESSOR	CHELLEMMMA, GARI PALEM, PAKALA, PRAKASAM, ANDHRA PRADESH- 523101.	K. Shadrak
3. ANJANEYULU V S/o BHEEMAIAH V	33	GENERAL SECRETARY	Asst. PROFESSOR	H.NO: 3-66/B, BC COLONY, HANWADA, MAHABUBNAGAR, TELANGANA-509334	Angi
4. G. NARESH KUMAR, S/o GUDURU KRISHNA RAJ	36	JOINT SECRETARY	Sr. Asst	H.NO:-18-7-747/B, GOWLIPURA, SRINIVAS SCHOOL, HYDERABAD, TELANGANA-500053	Naresh
5. CHALUKUTI SHIVA REDDY S/o CHALUKUTI DAMODAR REDDY	36	TREASURER	Sr. PROGRAMMER	H.NO:-44-89/12A/1, RAMNAGAR, WANAPARTHY, MANDALAM, SAYALGUEDEM, MAHABUBNAGAR, TELANGANA- 509103.	Chalukuti
6. T. SUBASH CHANDRA S/o T. JAYA SUNDARA RAO		EXECUTIVE MEMBER	DOCTOR	1-9-485/8/2, RATNO: 103, NAGA BUSHNAM NILAYAM, OPP JAMAI OSMANIA, RLY STATION, LALITHA NAGAR COLONY, MUSHEERABAD NEW NALLAKUNTA, HYD-500044	T. Subash
7. S. SUMAN S/o S. LAXMAN NAIK	25	EXECUTIVE MEMBER	SARPANCH	H.NO:- 3-89, PEDDAMMA THANDA, KANDUKUR, R/R DIST, TELANGANA-501359	Suman

WITNESSES :-

Name in Block Letters with S/o. D/o. W/o.	Age	Residential Address	Occupation	Signature
1. Dr. J. NAGESWERA RAO S/o J. SATHYANARYANA	65	B-309, SIRI Sampadha RESIDENCY, DU ROAD, VIDYANAGAR, HYDERABAD, 500044	Retd. PRINCIPAL	J. Nageswera
2. N. KRISHNA PRASAD S/o N. PULLAIAH	37	(VIL) THIMMAMPET, (MAN) MANGAPET, WARANGAL, TELANGANA-506172	Asst. PROFESSOR	N. Krishna Prasad

S. Pranitha  
SIGNATURE OF THE PRESIDENT / SECRETARY

## FUNCTIONS OF THE EXECUTIVE COMMITTEE AND OFFICE BEARERS

### 1. PRESIDENT :

He presides over all the meetings of the General Body and Executive Committee. He can cast his vote in the case a tie in decision making. He can supervise all branches of the Society.

### 2. VICE-PRESIDENT :

He shall assist the President in discharge his functions. In the absence of the President he will perform the duty of the President as entrusted by the President.

### 3. SECRETARY :

He is the Chief Executive Officer of the Society and Custodian of all records relating to the Society and correspondent on behalf of the Society. He has to take on record all minutes of the Society, would convene both the Executive Committee and General Body of the Society with the permission of the President. He guides the Treasurer in preparing the budget and expenditure statement to place before the General Body for its approval.

### 4. JOINT SECRETARY :

He has to do the work entrusted by Executive Committee. He has to assist the Secretary in discharging his duties. In the absence of the Secretary, he can perform the duties of the Secretary.

### 5. TREASURER :

He is responsible for all financial transaction and Funds of the Society. He has to maintain accounts properly along with the vouchers. He has to prepare the accounts of the Society, jointly with the Secretary or President.

### 6. OFFICE BEARERS :

They are responsible to attend to such activities of the Society, which the Executive Committee entrusts to them.

### 7. QUORUM :

Half of the total members for General Body meeting and 1/4 for Executive Committee meeting.

### 8. FUNDS :

The funds shall be spent only for the attachment of the objects of the Society and no portion there of shall be paid to transferred directly or indirectly to any of the members through any means. Bank account will be opened and the account is operated jointly by the President and General Secretary. (S.Pranitha)

### 9. AMENDMENTS :






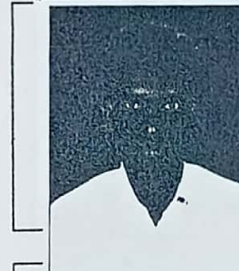


No amendment or alteration shall be made in the purpose of the Association unless it is voted by 2/3 of its members present at a special meeting convened to the purpose and confirmed by 2/3 of the members present and at a second special meeting.

### 10. WINDING UP :

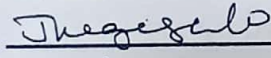

In case the Society has to be wound up the property and funds of the Society that remain after discharging the liabilities, if any, shall be transferred or paid to some other institutes with similar aims and objects.

S. Pranitha  
SIGNATURE OF THE PRESIDENT/SECRETARY.

**PHOTOGRAPHS AND FINGER PRINTS AS PER SECTION 32A OF  
REGISTRATION ACT, 1908**

Sl.No	FINGER PRINT IN BLACK INK (LEFT THUMB)	PASSPORT SIZE PHOTOGRAPH BLACK & WHITE	NAME & PERMANENT POSTAL ADDRESS OF PRESENT/SELLER/BUYER
1)			S. PRANITHA FLAT NO : 203, TRT NO : 9, 10, 15, 16, SEETHAPHALMANDI, SECUNDERABAD-500061
2)			KURRU SHADRAK S/O THIMOTHI, CHELLEMA GARI PALEM, PAKALA, PRAKASAM, ANDHRA PRADESH- 523101
3)			ANJANEYULU.V, S/O BHEEMAIAH H.NO : 3-66/B, BC COLONY, (VILL) HANWADA, (DIST) MAHABUBNAGAR, TELANGANA-509334
4)			G. NARESH KUMAR S/O GUDURU KRISHNA RAJ, 18-7-747/B, GOWLIPURA, SRINIVAS SCHOOL, HYDERABAD, TELANGANA-500053

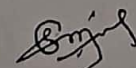
SIGNATURE OF WITNESSES:

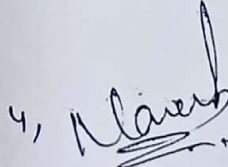
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SIGNATURE OF THE EXECUTANT'S







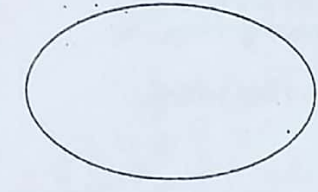
1, S. Pranitha

2, K Shadrak

3, 

4, 

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1)			<u>CHALUKUTI SHIVA REDDY</u> <u>3/D CHALUKUTI DAMODAR REDDY,</u> <u>44-89/12/A/1, RAMNAGAR,</u> <u>WANAPARTHY MANDALAM,</u> <u>SAVALGUDDEM, MAHABUBNAGAR,</u> <u>TELANGANA - 509103</u>
2)			<u>TELEGATHOTI SUBASH CHANDRA</u> <u>S/O TELEGATHOTI JAYA SUNDARA RAO</u> <u>H.NO:- 129-485/8/2, FLAT NO: 103</u> <u>NAGA BUSHNAM NILAYAM, OPP JAMA</u> <u>OSMANIA RLY STATION, LALITHA NAGAR</u> <u>COLONY, MUSHEERABAD, NEW NALLAKUNTA,</u> <u>HYDERABAD-500044</u>
3)			<u>S. Suman, S/O S. Lakshman Naik</u> <u>H.No:- 3-89</u> <u>Peddamma Thanda (V),</u> <u>Kandukur (M),</u> <u>R. R. Dist,</u> <u>Telangana - 501359</u>
4)		<p align="center">PASSPORT SIZE PHOTO BLACK &amp; WHITE</p>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

**SIGNATURE OF WITNESSES:**

1. Theragesulu
2. plm

**SIGNATURE OF THE EXECUTANT'S**

1. [Signature]
2. [Signature]
3. Suman
4. [Signature]